



Dear Year 1 2024 Parents/Guardians,

Oakleigh South Primary School is looking forward to another great year of teaching and learning and would like to advise you of Oakleigh South Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to the functioning of the school. The facilities and the programs we can offer your children due to these contributions has a significant impact of the success and enjoyment of your children's education.

Curriculum Contributions, Other Contributions and Extra-Curricular Items and Activities are in the tables below. Slight amendments may be necessary as the year progresses however, as with previous years, these will be kept to a minimum. These items are detailed below and consist of an individual book pack, consumable items per curriculum area, 1 to 1 ICT device co contribution and online learning subscriptions. *Note: prices do not include GST.*

Within our school this support has allowed us to deliver a strong literacy and numeracy program while providing quality programs in other areas such as STEM, Arts, Japanese, Sports and Sustainability initiatives in line with the school's strategic plan.

Outlined in the following document are curriculum contributions, voluntary contributions and an indication of extra curricular activities for 2024 as approved by School Council

In order to ensure that all students have access to high quality teaching and learning materials we bulk purchase items free of GST on parents' behalf. This minimises costs – as the school does not have to pay for GST - and ensures that all students at each year level have access to the same quality of materials. However, should you prefer to buy your own stationery, please email Joanne Chapple – [joanne.chapple@education.vic.gov.au](mailto:joanne.chapple@education.vic.gov.au) for a list of the exact items by brand and style required by **close of business on Friday 3<sup>rd</sup> November 2023. A Compass will be sent to all parents who request this information on Wednesday 8<sup>th</sup> November 2023.**

For a confidential discussion about accessing any of the payment services listed on the last page, or if you would like to discuss alternative payment arrangements, please contact via 9570 1016 or via e-mail

Principal Ron Cantlon [oakleigh.south.ps@education.vic.gov.au](mailto:oakleigh.south.ps@education.vic.gov.au)  
Business Manager Joanne Chapple [joanne.chapple@education.vic.gov.au](mailto:joanne.chapple@education.vic.gov.au)

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Ron Cantlon

**Principal**

Nadia Beauchamp

**School Council President**

***Library Fund Contributions 2023***  
***Impact of Library fund contributions for 2023.***

In 2023 we collected the following Library Fund donations: **\$13,255.00**

In 2023 the Library Fund Donation contributed to the following: - To support AR, MyOn, classroom reading as well as constantly update and adding to the current library resources.

## Year 1 - \$ 466.85

Year 1 2024 Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum.	Cost per child
<p><b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum.</p> <p>Examples for supplies include but are not limited to - paper, cover paper, PVA glue, paint, copy paper, laminating pouches for certificates/special work &amp; home learning sheets, consumables for cooking such as eggs, flour, milk, baking powder, food dye, etc...</p>	\$ 50.00
<p><b>Individual Book Packs</b>  <i>Items include: Exercise books, scrapbooks, Reading Journal, pencil grip, pencils, crayons, scissors, glue sticks, erasers, ruler, pencil case, display folders, Year 1 word lists, Year 1 Maths Invaders Record Book, Year 1 Student Comprehension Record Book, Year 1 Spelling Book</i></p>	\$ 70.55
<p><b>Consumables for classroom Art activities</b>            e.g. special paints, pens, papers, cellophane, ribbons, material, paper circles, pipe cleaners (includes but not limited to the above)</p>	\$ 20.00
<p><b>Special Events:</b> e.g. Easter Hat Parade, Grandparent/Special Person Day, Literature Dress Up Day, Multicultural Day, Caine's Arcade Project</p>	\$ 25.00
<p><b>Consumables for English</b> e.g. special writing papers, VCOP resources &amp; supplies</p>	\$ 12.00
<p><b>Consumables for Maths</b> e.g. stickers, icy pole sticks, craft materials for pattern making, laminated number chart</p>	\$ 5.00
<p><b>Consumables for Japanese</b> e.g. Japanese Cultural Day, craft activities, scrapbook/folder</p>	\$ 12.50
<p><b>Consumables for Science</b> e.g. science materials, activities, scrapbook</p>	\$ 5.00
<p><b>Visual Art Supplies (Art room)</b> e.g. specialist art, paints, paper, glue, wool, specialised markers and pens, pastels, pencils etc... (includes but not limited to the above)</p>	\$ 30.00
<p><b>Year 1 Online Learning -</b></p> <ul style="list-style-type: none"> <li>- Athletics (\$9.00)</li> <li>- Reading Eggs (\$9.00)</li> <li>- Typing Club (\$2.50)</li> <li>- Essential Assessment - Numeracy &amp; Literacy (\$15.00)</li> <li>- E Safety (\$10.00)</li> <li>- PAT (\$3.50)</li> <li>- Softlink – Library (\$5.80)</li> <li>- Resilience Project (\$27.00)</li> </ul>	\$ 81.80
<p><b>ICT Device co contribution for 1 to 1 student access – Classroom, Robotics Lab &amp; Japanese</b></p>	\$ 155.00
<p><b>Total for 2024</b></p>	<b>\$ 466.85</b>

## Other Contributions

Oakleigh South Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2024, as well as providing additional activities and services for all students.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Tax deductible Contribution	Suggested amount				Amount
Library Fund	\$50.00	\$100.00	\$150.00	Other amount	
<b>TOTAL</b>					<b>\$</b>

Information on how to contribute to the Library fund for 2024 will be sent to all parents via Compass at the beginning of the 2024 school year.

## Extra-Curricular Items and Activities - costs to be paid throughout the year

Oakleigh South Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user pays basis. These activities include but are not limited to the activities and items listed in the table below.

Extra-Curricular Items and Activities	Amount
Optional camps, excursions, incursions and special events as scheduled throughout 2024. The cost of these activities will be advised throughout the year. <b>Below prices are approximates only.</b>	To be advised
Swimming Program	\$60.00
Inter-school Sport Levy Year 5	\$60.00
Inter-school Sport Levy Year 6	\$140.00
Year 3 Camp – activity needs School Council approval for 2024	\$320.00
Year 4 Camp – activity needs School Council approval for 2024	\$320.00
Year 5 Camp – activity needs School Council approval for 2024	\$550.00
Year 6 Camp – activity needs School Council approval for 2024	\$750.00
Sporting event: House Swimming	\$15.00
Sporting event: House Athletics	\$15.00
Year Book (Year 6)	\$10.00
Graduation Rugby Top (Year 6)	\$70.00
Graduation Polo (Year 6)	\$55.00
Production video (Year 2 & 4)	\$25.00
Production video (Year 6)	\$35.00
Year 6 Production T-shirt	\$25.00
Inter-school Sport T-shirt (Year 5 & Year 6)	\$20.00
House T-shirt (Year 3 – Year 6)	\$20.00
Worm Farm Kit (Year 3)	\$10.00
OSPS Scarf	\$20.00
OSPS Beanie	\$20.00

## **Excursions/Incursions – costs to be paid throughout the year**

Parents/Carers will pay and provide permission for excursions/incursions through our online payment and permission platform Compass as they arise.

## **Financial Support for families**

Oakleigh South Primary School Understands that some families may experience financial difficulty and offers a range of support options, including:

### **Payment Plan**

Oakleigh South Primary School offers a number of payment plan options, payment plans can be arranged for payment for Extra-Curricular Items and Activities only.

- Equal monthly payments (over 10 months)
- Quarterly payments paid each term in 2024
- Or by arrangement with our Business Manager

### **CSEF (Camps, Sports and Excursions Fund)**

Families holding a valid means-tested concession card or temporary foster parents are eligible for CSEF payments. Applications for the CSEF will be available from the school office. Payments are made directly to the school and are attached to individual students.

For a confidential discussion about accessing any of the above services, or if you would like to discuss alternative payment arrangements, please contact via 9570 1016 or via e-mail

Principal	Ron Cantlon	<a href="mailto:oakleighsouthps@education.vic.gov.au">oakleighsouthps@education.vic.gov.au</a>
Business Manager	Joanne Chapple	<a href="mailto:joanne.chapple@education.vic.gov.au">joanne.chapple@education.vic.gov.au</a>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.