

## VSSS 2019 Student Participation & Media/Recording Consent Form

In September 2019, the Performing Arts Unit of the Department of Education and Training (**Department**) will produce the Victorian State Schools Spectacular (**2019 Spectacular**) at Melbourne Arena at the Melbourne Park complex.

### Participation

In order for the student named below (**Student**) to participate in the 2019 Spectacular, it is essential that this form be completed and submitted to the Department.

### Privacy Statement

The Department is bound by the Information Privacy Principles contained in the *Privacy and Data Protection Act 2014 (Victoria)*. The Department's privacy policy can be viewed at [www.education.vic.gov.au/pages/privacypolicy.aspx](http://www.education.vic.gov.au/pages/privacypolicy.aspx).

### **Collection: Information and Recordings**

As part of the 2019 Spectacular, the Department will collect:

- personal information of the Student and you as their parent/guardian/carer which is contained in the registration form (**Information**); and
- photographic, video, audio and other forms of electronic recording of the Student during their participation in the 2019 Spectacular (**Recordings**).

Students participating in the 2019 Spectacular may be identified in the Recordings by their image, full name, year level and school. No other personal information will be published along with the Recordings.

### **Use and disclosure: Information and Recordings**

The Department will use and disclose the Information and the Recordings for the production and promotion of the 2019 Spectacular within Australia and overseas. The production and promotion of the 2019 Spectacular will include:

- television broadcast of the 2019 Spectacular on a commercial network;
- display on publicly accessible websites, including the Department's website, websites of corporate entities sponsoring the 2019 Spectacular, and affiliated Victorian performing arts websites;
- advertisement of the 2019 Spectacular on commercial television, commercial radio and outdoor signage;

- disclosure of the Information and the Recordings in response to media requests for the purpose of promoting the 2019 Spectacular;
- social interaction and promotion on social media sites, including (but not limited to) Facebook, Tumblr, Instagram and Twitter;
- development of printed collateral for use at the 2019 Spectacular and exhibitions and trade shows, such as programs, postcards and posters; and
- creation of a publicly accessible image library to display imagery of the 2019 Spectacular.

The first name, last name and school of the Student will be published in the 2019 Spectacular souvenir program.

The Department may disclose the Information and the Recordings to its employees, contractors or agents during the production and the promotion of the 2019 Spectacular. This includes staff from the Department's Performing Arts Unit and Communications Division, as well as sponsors of the 2019 Spectacular.

The Department may also disclose the Information and the Recordings within Victoria's education network (schools, kindergartens and other Victorian Government departments) for the purpose of promoting Victorian education and early child development.

The Department will also retain and use certain elements of the Information and the Recordings in the development of a recording library to showcase Victorian education and early child development (**Recording Library**). Content in the Recording Library may be used for future marketing and communication initiatives to promote Victorian education and early child development, including:

- exhibitions and trade show displays;
- printed collateral;
- outdoor advertising campaigns; and
- the website, Facebook page and other e-marketing promotions of future Victorian State School Spectaculars.

Disclosure or use will not otherwise occur unless permitted by law.

If you need to update the Information held by the Department, registrants can contact the Performing Arts Unit by emailing [performing.arts@edumail.vic.gov.au](mailto:performing.arts@edumail.vic.gov.au) or calling (03) 9415 1700.

**Your Consent**

I, the parent/guardian/carer of the below-named Student:

1. provide consent for the Student to participate in the 2019 Spectacular;
2. agree that the Student will be available and present on all 2019 Spectacular rehearsal dates (and any other dates reasonably required);
3. provide permission for the Recordings of the Student to be taken by the Department;
4. acknowledge that ownership of the Recordings will be retained by the Department;
5. authorise the use or reproduction of the Recordings for the purposes of publishing information materials and resources which promote the initiatives of the Department (including its employees, contractors and agents), parents and the community without further notice to me;
6. acknowledge that I am not entitled to any remuneration or compensation resulting from the use or reproduction of the Recordings;
7. release the Department from any future claims (including infringement of any third party rights) in the Recordings arising out of the Department's use of the Recordings;
8. understand and agree that if I wish to withdraw this authorisation, it will be my responsibility to

inform the Performing Arts Unit of the Department on telephone (03) 9415 1700;

9. acknowledge that withdrawal of my consent to collect use and disclose the Information and Recordings may not be possible while the Information and Recordings remain in the public domain; and
10. understand the nature and consequences of this authorisation, and acknowledge that if there has been any matter of uncertainty, I have sought clarification from either a member of the Performing Arts Unit of the Department, or some other person that has explained any such uncertainty to my satisfaction.

<b>Name of Student</b>	
<b>Student Signature (optional)</b>	
<b>Date</b>	___ / ___ / _____
<b>Name of Person providing consent</b>	
<b>Relationship to Student</b>	
<b>Signature of Person providing consent</b>	
<b>Date</b>	___ / ___ / _____
<i>If the Student is signing this form without consent from another person they must be over 18 years of age or classified as a mature minor in accordance with DET policy.</i>	