

# OAKLEIGH SOUTH PRIMARY SCHOOL

## COMPUTERS AND MOBILE DEVICE POLICY

### **Rationale:**

Computers and Mobile Devices are essential tools to equip students with skills necessary for learning in today's society.

### **Aims:**

- To utilize the benefits of using technology in the classroom.
- To develop skills in the safe use of computers when connected to the internet.
- To engage and motivate students to learn through the use of electronic devices.
- To be safe, smart and responsible when using computers and mobile devices.

### **Implementation:**

- Within the first two weeks of each school year, classroom teachers to revisit the safe, smart and responsible manner to use computers and mobile devices.
- Each classroom to clearly display the protocol for using computers and mobile devices within the classroom.
- Electronic Mobile Devices may be brought to school but are to be switched off and signed in at the office when arriving at school, and signed out when leaving school. These devices shall not be used by students in the school grounds at any time. Failure to do so will result in the confiscation of the phone/mobile device and parents notified.
- Taking photographs on personal devices is strictly prohibited, although this is allowed on devices owned by the school for school use only.
- If any student is found to have taken photographs on their mobile device, the photograph will be deleted and the device confiscated.
- The school does not accept responsibility for any loss or damage to any mobile device which has been brought into the school.
- Students are not to call, text, use the internet or take photos on their phones/mobile devices on school grounds and out of school activities such as excursions, camps and sporting events. If parents need to contact their child during school hours, they are to call the school phone and not the student's mobile phone.
- No personal electronic device is to be connected to the school's network.
- Teachers are to supervise all students who are connected to the internet to ensure that responsible use of the internet is adhered to.
- At the beginning of each year, parents and students are to sign an Acceptable Use Agreement regarding the use of Computers and Mobile Devices during school hours.

**Evaluation:** This policy will be reviewed as part of the school's four-year review cycle.

**This policy was updated and ratified by O.S.P.S School Council on September 9<sup>th</sup> 2015.**